

**BIG SKY COUNTY WATER & SEWER DISTRICT**  
**Regular Meeting Minutes - Virtual Zoom Meeting - May 18, 2021**

Audio file available at:

[http://www.bigskywatersewer.com/meetings/2021-05-18.Board\\_Meeting\\_Audio.mp3](http://www.bigskywatersewer.com/meetings/2021-05-18.Board_Meeting_Audio.mp3)

Board members present:

Mike Ducuennois (R), Dick Fast (R), Peter Manka (R), Tom Reeves (R), Bill Shropshire (R), Brian Wheeler (R) & Mike Wilcynski (R)

WSD Staff present:

Grant Burroughs (R), Ron Edwards (R), Marlene Kennedy (R), Jim Muscat (R), Vince Palafox (R), Jake Porter (R) & Terry Smith (R)

(A) Absent (R) Remote participation

Others present via Zoom

14062094367, 14062502920, 14065393868, 14065394215, 14065990333, 14066004015, bdominick, Bella Butler, CJ Myrick, Cryder Bancroft, Dan Semmens, Gallatin River Task Force, Jon Olsen, Jon Rauchway, Laura Seyfang, Mace Mangold, Rick, Rick Simkins, Ron Breitmeyer, Ryan Graf, Steve Johnson (Steve), Tim Kent, & Waterkeeper (UpperMissouriWaterkeeper)

|  | Time               | Duration<br>HH:MM:SS |
|--|--------------------|----------------------|
| <b>I. Regular Board Meeting Public Forum</b>   | <b>08:03:00 AM</b> | <b>[ 00:01:30 ]</b>  |
| A. Call Regular Meeting to Order   | 08:03:00 AM        | ( 00:00:16 )         |
| B. Public Comment on Non-agenda Items  | 08:03:16 AM        | ( 00:00:19 )         |
| C. Conflict of Interest Declarations   | 08:03:35 AM        | ( 00:00:55 )         |
| <b>II. Public Hearing</b>  | <b>08:04:30 AM</b> | <b>[ 00:26:28 ]</b>  |
| A. Rates & District Budget FY 2021-22**  | 08:04:30 AM        | ( 00:42:14 )         |
| <i>Motion made by Bill Shropshire seconded by Peter Manka. Tto approve the FY 2021-22 budget. Roll call vote 7 ayes 0 nays</i> | 08:17:20 AM        | ( 00:13:38 )         |
| Exhibit A for new water and sewer rates  | 08:18:58 AM        | ( 00:12:00 )         |
| <b>III. Presentations</b>  | <b>08:30:58 AM</b> | <b>[ 00:15:46 ]</b>  |
| A. Plant Investment Charge Analysis (Ryan Graf, AE2S)  | 08:31:21 AM        | ( 00:15:23 )         |
| <b>IV. Consent Agenda**</b>  | <b>08:46:44 AM</b> | <b>[ 00:08:54 ]</b>  |
| A. Minutes: April 16, Regular Meeting**  |                    |                      |
| B. Financial Report for March**  |                    |                      |
| C. Sewer & Water Operator's Reports**  |                    |                      |
| <i>Motion made by Dick Fast seconded by Mike Wilcynski. To approve the consent agenda. Unanimous approval.</i>                 | 08:51:58 AM        | ( 00:03:40 )         |

|  |                                 |
|--|---------------------------------|
| <b>V. Business Action Items</b>  | <b>08:55:38 AM [ 01:28:31 ]</b> |
| A. Resolution No. 21-03. Relating to \$42,715,929 Sewer System Revenue Bonds for the WRRF Project (Dan Semmens, Dorsey Whitney)  | 08:55:44 AM ( 00:12:13 )        |
| <i>Motion made by Mike Ducennois seconded by Bill Shropshire. To approve Resolution No. 21-03 as amended and 6.03 to add the builders risk policy. Roll call vote 7 ayes 0 naves</i>     | 09:07:57 AM ( 00:01:37 )        |
| B. Resolution No. 21-04. Relating to \$1,400,000 Subordinate Lien for the SRF loan for WRRF Project (Dan Semmens, Dorsey Whitney)  | 09:09:34 AM ( 00:03:46 )        |
| <i>Motion made by Bill Shropshire seconded by Mike Wilcynski. To approve Resolution No. 21-04 for Bonds 2021B for \$350,000 and 2021C for \$1,050,000. Roll call vote 7 ayes 0 naves</i> | 09:13:20 AM ( 00:03:57 )        |
| C. District Ordinance 97-1002 Rates & Charges Amendment (First Reading)**  | 09:17:17 AM ( 00:07:07 )        |
| <i>Motion made by Dick Fast seconded by Brian Wheeler. To approve District Ordinance 97-1002 with the correction noted on the vacant lots. Roll call vote 7 ayes 0 naves</i>             | 09:24:24 AM ( 00:02:29 )        |
| D. Authorization to Execute the Construction Contract Notice to Proceed (Scott Buecker, AE2S)  | 09:26:53 AM ( 00:00:41 )        |
| <i>Motion made by Bill Shropshire seconded by Mike Wilcynski. To approve authorization to execute the construction contract. Roll call vote 7 ayes 0 naves</i>                           | 09:27:34 AM ( 00:01:04 )        |
| E. District Ordinance 21-1001 to release 300 SFEs for connection permits   | 09:28:38 AM ( 00:07:02 )        |
| <i>Motion made by Peter Manka seconded by Dick Fast. To approve the release of an additional 300 SFEs for new building permits. Passes unanimously</i>                                   | 09:35:40 AM ( ##### )           |
| F. Annexation Petition American Bank & Maybee Properties   | 09:35:23 AM ( 00:21:26 )        |
| <i>Motion made by Mike Wilcynski seconded by Peter Manka. To approve Annexation Petition American Bank &amp; Maybee Properties.</i>  | 09:56:49 AM ( 00:04:02 )        |
| <i>Amend motion made by Mike Wilcynski seconded by Peter Manka. To restrict SFEs to the workforce housing. Roll call vote 5 ayes 0 naves 2 abstains</i>                                  | 09:40:20 AM ( 00:42:25 )        |
| G. Powderlight Lot 4 Employee Housing Sewer Connection Permit  | 10:00:51 AM ( 00:21:54 )        |
| <i>Motion made by Peter Manka seconded by Mike Wilcynski. To approve the Powderlight Lot 4 connection permit. Roll call vote 6 ayes 1 nay 1 abstain</i>                                  | 10:22:45 AM ( 00:01:24 )        |
| <b>VI. Old Business</b>  | <b>10:24:09 AM [ 00:47:44 ]</b> |
| A. Capital Improvements Plan Projects  |                                 |
| 1. WWTP Upgrade  |                                 |
| a) WRRF Update (Scott Buecker, AE2S)   | 10:24:25 AM ( 00:44:39 )        |
| b) Canyon Study Update (Mace Mangold)  | 10:39:43 AM ( 00:31:25 )        |
| B. Developments and Subdivisions   | 11:09:04 AM ( 00:02:04 )        |
| C. Wastewater Operator Position  | 11:11:08 AM ( 00:00:45 )        |
| Water Smart Customer Portal  | 11:11:24 AM ( 00:00:29 )        |

**VII. New Business**

**11:11:53 AM [ 00:24:56 ]**

A. New Developments & Subdivisions

1. Powderlight Lot 3 Employee Housing

11:13:50 AM ( 00:21:05 )

*Board appointed a committee of Tom Reeves, Peter Manka & Brian Wheeler to work on employee housing developments and SFEs for permitting*

11:31:28 AM ( 00:03:27 )

B. Sewer & Water Connection Permits

11:34:55 AM ( 00:00:10 )

C. General Correspondence

11:35:05 AM ( 00:38:49 )

**Adjournment of Public Meeting**

**11:36:49 AM [ 00:00:21 ]**

*Motion made by Tom Reeves moved to adjourn the meeting. Unanimous approval. End public meeting at:*

**11:36:59 AM**

**VIII. Legal**

**11:37:10 AM [ 00:36:44 ]**

*Discussion of Cottonwood Environmental Law Center et al vs. Ron Edwards GM and BSWSD. (may be closed to public)*

**IX. Next Meeting Date**

- A. Special Meeting, Tuesday, June 1, 2021 @ 9:00 AM (Tentative)


12:13:54 PM ( 00:04:34 )

**X. Adjournment**

**12:18:28 PM [ 00:00:06 ]**

*Motion made by Dick Fast seconded by Peter Manka to adjourn the meeting. Unanimous approval. End meeting at:*

**12:18:34 PM**

  
Dick Fast, Secretary  
05-18-2021.min

8/24/21