RESOLUTION NO. 98-03

RESOLUTION OF BIG SKY COUNTY WATER AND SEWER DISTRICT No. 363 REGARDING THE ADOPTION OF A DISTRICT PROCEDURE MANUAL

WHEREAS, Big Sky County Water and Sewer District No. 363 ("District") has developed a comprehensive Procedure Manual for District operations and its employees; and

WHEREAS, this Procedure Manual has been developed to provide general guidance for procedures to be adhered to by its employees, and for circumstances that arise in the course of conducting District business.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Board of the Directors of Big Sky County Water and Sewer District No. 363:

That the Big Sky County Water & Sewer District No. 363 Board of Directors and employees of the District shall comply with the provisions of the Procedures Manual;

That the District shall require every employee of the District to read the Procedure Manual upon its adoption; and

That the Board of Directors shall have the right to review and amend the Procedure Manual at its discretion from time to time.

PASSED AND ADOPTED by the Board of Directors of the Big Sky County Water and Sewer District No. 363, State of Montana, this <u>17th</u> day of <u>November</u>, 1998, by the following vote:

WENDELL MGRAHAM. President

ATTEST:

isch:K

Dee Rothschiller, Secretary

11/17/98

Date

[SEAL]

CERTIFICATION

The undersigned, Dee Rothschiller, hereby certify that I am the Secretary of the Big Sky County Water & Sewer District No. 363, that the foregoing Resolution 98-03 was adopted at a duly convened meeting of the Board of Directors of the Big Sky County Water & Sewer District No. 363 on November 17th , 1998.

Dee Rothschiller, Secretary

<u>11/17/98</u> Date